



Mundys Residential Lettings

Let Only Service Options

	Appraisal & Marketing £350 plus VAT	Tenant Find & Reference £450 plus VAT	Basic Let £550 plus VAT
Market Appraisal	Y	Y	Y
Marketing Details & Photos Prepared	Y	Y	Y
Property Marketing	Y	Y	Y
Handling Enquiries	Y	Y	Y
Scheduling Viewings	Y	Y	Y
Accompanied Viewings	N	Y	Y
Offer Negotiation	Y	Y	Y
Pre Tenancy Right to rent check	N	Y	Y
Applicant referencing	N	Y	Y
Move in Scheduling	N	N	Y
Preparation of AST	N	N	Y
Tenancy Inventory	N	N	N
Signing of AST	N	N	Y
Issue Gas Safety Certificate	N	N	Y
Issue EICR / EIC	N	N	Y
Issue EPC	N	N	Y
Issue How to Rent Guide	N	N	Y
Issue Prescribed Information (DPS)	N	N	Y
Issue Deposit Terms and Conditions	N	N	Y
Take Month 1 Rent	N	N	Y
Take Tenancy Deposit	N	N	Y
Register Tenancy Deposit (DPS)	N	N	N
Notify Utilities (Gas, Elec, Water)	N	N	N
Notify Council Tax	N	N	N
Check Out Inspection & Report	N	N	N
Deposit negotiation	N	N	N
Deposit Dispute Charge	N	N	N

Y – Included

N – Not Included

Where 'N' is shown items can be added to the service package and charged accordingly. Item fees are noted within the Let Only Service Terms of Business.

Alternative Letting and Management Service options are available in addition to the above, including; Rent Collect, Full Property Management or VIP. Ask for more information.